

Panduan Penggunaan Aplikasi SIPPMI untuk Pengajuan Penelitian dan Pengabdian Internal

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Lembaga Penelitan dan Pengabdian Kepada Masyarakat (LPPM) Institut Teknologi Batam JI. Gadjah Mada The Vitka City Complex, Tiban Ayu,Sekupang, Batam, Kepulauan Riau 1. Dosen yang bertindak sebagai ketua pengusul penelitian/ pengabdian melakukan login akun siakad di website <u>www.siakad.iteba.ac.id</u> dengan menggunakan id dan password yang sudah didapatkan dari team IT ITEBA.

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2. Kemudian setelah login, akan terlihat dashboard akun siakad masing – masing. Klik bagian box "go to SIPPMI" dan Sistem akan langsung mengalihkan menuju website SIPPMI ITEBA.

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3. Pada halaman depan SIPPMI, klik kotak "login with SIPPMI". Sistem akan otomatis menuju ke dashboard SIPPMI ITEBA.

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4. Pada menu dashboard SIPPMI. Terlihat beberapa field di bagian kiri, klik research activities untuk mengajukan penelitian dan pilih research grant.



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5. Setelah memilih bagian add research grant. Dosen harus menginputkan identitas penelitian yang akan disubmit pada website SIPPMI yang terdiri dari identitas pengusul, target luaran yang ditargetkan, sumber dana dan softcopy usulan laporan penelitian.

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8. Pada menu pengabdian kepada Masyarakat, silahkan diinputkan identitas dari pengusul kegiatan pengabdian, anggota yang terlibat (dosen dan mahasiswa), lama kegiatan pengabdian, sumber dana pengabdian dan dokumen laporan pengabdian (full text).

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